

Giles County

E-911

131 S CEDAR LN
P.O. BOX 307
PULASKI TN 38478

April 6, 2023

Chairman Bill Myers called the meeting to order at 9:00am. Board members in attendance were:

Joe Purvis

Dr. Elizabeth Louie

Roy Griggs

Matthew Wysock

Kenneth Bass

Tracy Wilburn

Bill Myers – Chairman

Gwen Gracy – E911 Director

Absent: Josh Young

Others in attendance:

Ann Storey

David Rackley

Bryan Gillit – Accountant

Timothy Brennan – Magnolia Ranch

Jenny Myers

Scott Stewart

Prayer & Pledge – Led by Roy Griggs

Previous Minutes – Dr. Elizabeth Louie made a motion to approve and Joe Purvis second. Motion approved.

Financial Report – Accountant Bryan Gillit explained the format in which the report was printed. All members seemed to agree with the improvement and liked it. Ms. Gracy will email to all board members monthly reports. All bank balances will also be included on future reports. Josh Young, Roy Griggs and Ms. Gracy will get together and visit all banks to see what the current rates are and remove the following inactive people from the signature card, Jimmy Thompson, Kyle Helton, John Dickey, and Don Collins. Tracy Wilburn made a motion to remove the names not active and add the ones that are current. Kenneth Bass second the motion. Motion approved.

Joe Purvis made a motion to approve the Financial report and Kenneth Bass second. Motion approved.

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Municipality Appropriations Letter – Joe Purvis made a motion to keep the appropriations requested for the same as 22-23 budget year.

City of Pulaski – 112,000.00

Giles County – 112,000.00

Lynnville – 5,000.00

Elkton – 5,000.00

Minor Hill – 5,000.00

Matthew Wysock second the motion. Motion approved. Ms. Gracy will get letters sent out to each municipality.

Bill Myers suggested creating a pay schedule for E911 staff. Items to be considered would be 5 yr. 10 yr. and possibly 12 yr. step raise, supervisor pay, TAC, Dispatchers, full time/part time, shift differential. Joe Purvis makes a motion that the staff at E911 will receive a 10% increase in pay for the 2023-2024 budget. Kenneth Bass seconds, motion approved.

E911 Building Site – Joe Purvis made a motion to authorize OHM to do a study on the property at E911 & on the property at the Emergency Management Office, with a maximum of \$20,000.00 - \$25,000.00 to spend on the study. Tracy Wilburn second, motion approved.

CAD Update – David Rackley informed the board that he had received a new quote from M & M Micro. The total amount is \$78,000.00. A demo will be scheduled and the board will be notified.

Magnolia Ranch – Timothy Brennan from Magnolia Ranch was in attendance and wanted an update on the 2nd address issue. Bill Myers explained to Mr. Brennan that himself and Ms. Gracy had not met with the attorney and as soon as they do he will be notified.

Accounting & IT – Bryan Gillit, CPA and David Rackley both signed a contract for services with E911. Both are on an as needed monthly agreement. Roy Griggs made a motion to approve and Tracy Wilburn second. Motion approved.

Ann Story addressed the Board with an experience she had with a E911 dispatcher on March 19. She stated that the dispatcher could not locate the address in which she was requesting EMS for and made the caller repeat herself several times. She had another incident with the same dispatcher having to repeat herself multiple times. The board agreed that this is a personnel issue and Director Gracy will handle the situation.

Tracy Wilburn made a motion to adjourn and Roy Griggs second. Motion approved