

# Giles County

## E-911

131 S CEDAR LN  
P.O. BOX 307  
PULASKI TN 38478

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October 12, 2023

Chairman Bill Myers called the meeting to order at 9:00am. Board members in attendance were:

Dr. Elizabeth Louie

Roy Griggs

Joe Purvis

Matthew Wysock

Josh Young

Kenneth Bass

Absent:

Tracy Wilburn

Others in attendance:

Graham Stowe

Gwen Gracy

Scott Stewart

Joey Turner

Willow Chavez

David Rackey

Roy Griggs led the prayer and pledge.

### **Previous Minutes**

Dr. Elizabeth Louie made a motion to approve and Joe Purvis second. Motion approved

### **Update ISOMS**

Per David Rackley the server has been order and should arrive the week of October 23 and allow 1 week to upload material.

A representative with ISOMS was here to answer any questions anyone may have. Asked, who all has opted in? Ms. Gracy explained that Elkton and Giles County Sheriff Dept are the only 2 that have responded with definite yes. Minor Hill said yes but is not here to back it up.

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Lynnville will not attend the meetings that they have been invited to so that is a negative. E911 is giving this first year of service as a gift to each municipality. Its up to the municipality if they accept it. The price E911 has now is a bundle deal with all the municipalities included. If a municipality chooses to opt out now they can join in at a later date. The costs may be different than they are now due to not in a bundle package deal. Also, E911 is offering to pay the software cost and the data conversion and that may not be offered at a later date. Kenneth Bass made a motion that the new deadline date to join is November 1, 2023. Joe Purvis second and motion approved. Per the state an agreement with E911 and the municipality has to be drawn up and signed. Ms. Gracy currently has those ready.

### **Update on building/construction options**

E911 approved money to have a consultant to take a look at 2 sites. Brindley Construction was the only contractor to turn in a proposal. There was discussion about the size of the addition as well as how long into the future the addition would provide adequate space. The board agreed to form a committee to meet and develop a scope of work based on the future needs of the center. The committee will consist of Bill Myers, Josh Young, Matthew Wysock, Gwen Gracy and David Rackley.

### **Update on TCAN System**

All county agencies should have met with Motorola to discuss their frequencies that they are currently using. Per Josh Young, everything is going as planned, its just going to be a while before the system is up and running. Joe Purvis mentioned that the county is paying for all equipment for the new TCAN system, 6.6 million. Joey Turner stated that the City's frequencies are up for renewal. His question was, if TCAN has all new frequencies do they need to renew what they are currently using? Answer is yes, Josh stated the TCAN system is at least 1 year out. Matthew Wysock expressed his thoughts on the TCAN system and offered if he can help in any way he would do so.

### **Budget**

Bill Myers asked Ms. Gwen to go over her budget reports. Ms. Gracy explained to the board that she is short staffed, 2 vacant positions and 1 on covid quarantine. (Hire 1 and lose 2)

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The 2 dispatchers that have been there the longest have put their notice in. Ms. Gracy agreed to let the County HR list the job openings on the Indeed website. She will get HR a list of requirements and a list of benefits per job opening. There is a cost to list job openings on Indeed. Joe Purvis made a motion that the board will reimburse the county for any charges incurred. Kenneth Bass seconded the motion, motion approved. The Board asked if Ms. Gracy conducts an exit interview on the employee leaving, she replied yes. Chairman Bill Myers said if Ms. Gracy would notify the board when someone is leaving, he would reach out and schedule an exit interview with the employee.

### **Old/New Business**

An agreement to establish call handling as a service & to withhold emergency communications base funding between Giles County Emergency Communications District and the Tennessee Emergency Communications Board needs to be approved by the E911 Giles County Board of Directors and signed by Ms. Gracy and sent to the state. Ms. Gracy notified the Board that she had already signed and sent to the state and that the Board did not have to approve it beforehand. Chairman Bill Myers explained to Ms. Gracy that the Board did have to approve the agreement before it could be sent to the state. Ms. Gracy told the board that she had to leave to go fill a dispatchers chair and excused herself.

Dr. Elizabeth Louie made a motion to adjourn the meeting and Joe Purvis second. Motion approved.